

CHENNAI PORT AUTHORITY

MECHANICAL & ELECTRICAL ENGINEERING DEPARTMENT
MATERIALS MANAGEMENT DIVISION



PURCHASE ORDER

1 of 4

Purchase Document No.	4102001087	Reference Document	ESAN1002000560
PO Status	Blocked, changeable		
Purchase Document Rel. Date	20.07.2022		

From THE MATERIALS MANAGER CHENNAI PORT TRUST No 1, Rajaji Salai, CHENNAI-600001 Tel No :04425362201 Fax No : Email :mm@chennaiport.gov.in GSTN No :33AAALC0025B1Z9	To TANSI FURNITURE WORKS (40009283) THIRU.VI.KA.INDUSTRIAL ESTATE GUINDY,CHENNAI-600032 Tel No :044 22500579 Fax No : Email :tfw_gd@yahoo.com GSTN No :33AAACT1239K1Z1	Supplying Party () Tel No :- Fax No : Email : GSTN No :
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S No	Item/Service Code	Service / Material Description	Units	Qty	Rate	Tax%	Amount (INR)	
1	1000006947	CHIEF EXECUTIVE ARC SHAPED TABLE	each	1.000	66,867.00	18%	66,867.00	
Sub Total							66,867.00	
						ITC Central GST	9%	6,018.03
						ITC State GST	9%	6,018.03
Amount in Words : SEVENTY EIGHT THOUSAND NINE HUNDRED THREE Rupees SIX Paise							Total	78,903.06

Special Terms & Conditions:

L D Clause Applicable (Yes/No)	: No
Security Deposit	: Rs NIL
Delivery Period	: 000 days from the date of receipt of Purchase Order
Vendor Bank Details	: CANARA BANK / CNRB0000909 / 0909201002960
	:

Please see instructions and the terms and conditions annexed to this Purchase Order. Please acknowledge receipt of this order.

S No	Item/Service Code	Item Details
1	1000006947	Chief Executive Arc Shaped table –TWTBL-007-Made out of 18 mm commercial plywood 3.5mm OST plywood and teak wood mouldings with melamine polish finish having one side unit with keyboard and provided with 8mm glass on the table top and box type foot rest. Table 96"x48"x30" – 1No. side unit 48"x18"x27" – 1 No.



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Terms & Conditions

1. Terms & Conditions

COMPLETE DESCRIPTION :Chief Executive Arc Shaped table –TWTBL-007-Made out of 18 mm commercial plywood 3.5mm OST plywood and teak wood mouldings with melamine polish finish having one side unit with keyboard and provided with 8mm glass on the table top and box type foot rest. Table 96"x48"x30" – 1No. side unit 48"x18"x27" – 1 No.

DELIVERY DUE DATE -26.07.22

Delivery Address Detail - Material wise

S No	PR Number	Line Number	Material	QTY	Delivery Address
1	2302000372	00010	1000006947	1.000	Receipt Location, Chennai Port Trust, Chennai, 600001

General Terms & Conditions

* COMPLETE DESCRIPTION :Chief Executive Arc Shaped table –TWTBL-007-Made out of 18 mm commercial plywood 3.5mm OST plywood and teak wood mouldings with melamine polish finish having one side unit with keyboard and provided with 8mm glass on the table top and box type foot rest. Table 96"x48"x30" – 1No. side unit 48"x18"x27" – 1 No.

DELIVERY DUE DATE -26.07.22

* TC0001 - FREE DELIVERY (R & C Depot) Free delivery at the Receipt and Clearance depot opposite to War Memorial, Chennai Port Trust, Chennai 600 009. The materials should be delivered at the Trust Stores between 10.00 hours and 13.00 hours and 14.00 hours to 16.30 hours on week days and on Saturdays between 10.00 hours to 12.30 hours except on 2nd and 4th Saturday where supply will not be received. Free Harbour entry passes will be issued at pass section, Third Floor of The Materials Management Division Building, Chennai - 600 001, on production of xerox copies of delivery challan and purchase order on the date of delivery. Hand Cart, Tempo, Autorickshaw, cycle rickshaws are also allowed inside the Harbour premises upto Receipt & Clearance Depot. The supplier should make his own arrangements for transporting the materials through the vehicles that are permissible to ply inside the Harbour premises.

* TC0002-1) Free Harbour Entry Permit (HEP) is obtained through online only. Requisition for HEP should be sent well in advance to MM Division by letter or email address: mmhep@chennai port.gov.in with details - i) Firms Name ii) Mobile Number iii) e-mail address iv) Purpose with Trust's Purchase Order v) HEP for No. of Persons/ Vehicles/ Drivers.

2) On receipt of above details to mmhep@chennai port.gov.in, MM Division will process the request for Harbour Entry Permit. A message with link and Gate pass-id will be sent to your registered e-mail automatically. by using the link received, the requisite documents are to be scanned and uploaded duly entering the date of the HEPs required with No. of persons/ Vehicles/ Drivers. After processing the request, approval message with a link will be sent again to firm's e-mail address from Traffic Manager (Pass Section).

3) Again the link in your e-mail may be utilised for taking print-out copy of Harbour Entry Permit with QR code for entering inside Harbour Premises.

* TC0023-100% Payment will be made against proforma invoice/ delivery for which you have raise your proforma invoice only when the materials are ready for delivery. The proforma invoice should be sent in triplicate duly pre-receipted with revenue stamp of Re.1/- to C.O.S, Chennai Port Trust, Chennai 600 001. However payment will be effected only on receipt of supply.

* TC0048- Supply will be subject to approval before acceptance.

* TC0068 - No upward revision in price will be agreed to.

* TC0080-The supply if falls short of the above specification or in any other respect will be rejected summarily.

* TC0081 - Tenderers are requested to use environment friendly packing materials at the time of supply

* TC0106-All the terms and conditions of tender are applicable to this purchase order.

* TC0149 - Applicable statutory recoveries including TDS under Income Tax, TDS under GST,etc. will be deducted / recovered while accounting for or making payments to the Contractor / Supplier / Vendor as per applicable laws.

* TC0150 - In case of the supplied item / Services / Contract is not eligible for Input Tax Credit, the GST amount will not be withheld. In case of the item is eligible for Input Tax Credit, the GST amount will be paid duly obtaining Indemnity Bond in the Stamp Paper of Rs.100/- on request from the Supplier/Contractor. Otherwise, the GST amount claimed in your invoice will be paid only on reflection of the GST amount remitted by the firm in the account of ChPT in the GST Web Portal.

* TC0151: The rate quoted by the Supplier / Vendor shall be inclusive of all Taxes and Duties other than GST. Applicable GST in percentage shall be mentioned under GST rate column. Even, if the bidder mention higher / lower rate of GST, applicable GST as per GST Act / Provisions will be reimbursed to the firm by the ChPT against the Invoice.



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* TC0152: The firm shall indemnify to borne any Demand/ Interest/ Penalty etc arising to ChPT against non-compliance of statutory requirements with reference to Direct and Indirect Taxes or any other law in force.

Yours Faithfully