



Port

Par – Excellence

चेन्नै पत्तन प्राधिकरण

CHENNAI PORT AUTHORITY



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Dtd. 13.04.2022

No. JDC/583/2017/E

To

Department of Ocean Engineering,
Indian Institute of Technology Madras,
Chennai – 600 036.

Kind Attn. Prof. S.Nallayarasu,

Sir,

Sub: “Detailed Engineering for Connectivity of O-Yard Road and Spending Beach Road near BD II backup area at Chennai Port” – Letter of Acceptance / Work Order – Reg.

Ref: 1. This office letter of even no. dtd. 8.12.2021.

2. IIT-M letter No.CHPT/CULVERT/003, dt.10.12.2021.

Your offer for “Detailed Engineering for Connectivity of O-Yard Road and Spending Beach Road near BD II backup area at Chennai Port” at a total cost of Rs.12,00,000/- (Rupees Twelve Lakhs only) (excluding GST) as per your letter dt.10.12.2021 is accepted by the Chennai Port Authority. The assignment shall commence immediately from the date of issue of this letter of acceptance and the entire assignment shall be completed within a period of 4 weeks.

2. The scope of work is as follows:

- Visit site to understand the ground conditions.
- Preparation of design basis.
- Prepare layout of the culvert to suit the pipe routing at the site.
- Analysis and design of foundation, floor beams and slab.
- Preparation of detailed drawings for foundation, beams and deck slab.
- Prepare detailed drawings for ramp, road widening and sectional details.
- Prepare design report.

3. Chennai Port Authority will provide available details / data required during the present consultancy work.

4. **Payment Schedule:**

Scope of work	Consultancy fee
Advance payment with work order	Rs.6 lakhs + GST
On submission of Design and drawings.	Rs.6 lakhs + GST
TOTAL	Rs.12 lakhs + GST

5. Chennai Port will arrange for issue of Harbour Entry Permits for inspection of the site for your technical personnel during the course of this assignment.
6. For delay in submission of final report, Liquidated Damages will be levied at ½% per week of delay or part thereof, subject to a maximum of 5% of the order value.
7. Two sets of hard copies of all reports, document and drawings should be submitted together with soft copies. During execution if any clarifications or revised drawings are required owing to site conditions the same shall be carried out without claiming any extra cost.
8. You may contact Smt. R. Sugantheswari Priyatharisini, Deputy Chief Engineer (Phone No. 044-25393927 (Direct) or 25362201 Extn.2402), e.mail id: chptce_pdo@yahoo.in in connection with all matters relating to your work.
9. GST as applicable will be reimbursed at actuals.
 - a) Please furnish the Tax Invoice as per GST Act/Rules in the name of Chennai Port Authority (ChPA) by mentioning the GSTIN of ChPA and indicating amounts of GST separately. The GSTIN of ChPA is 33AAALC0025B1Z9. You shall also remit the GST amount in the invoice to the Government within the due dates and file the returns by mentioning the GSTIN of ChPA to enable ChPA to avail applicable Input Tax Credit (ITC).
 - b) You shall indemnify Chennai Port Authority from any loss of eligible Input Tax Credit of GST paid by the Port to you based on your tax invoice due to non-payment of GST or non-filing of GST returns by you or non-compliance of GST Act provisions. You shall remit such GST amount with applicable interest and penalties to the ChPA within 7 days from the date of intimation by ChPA about non-availing of eligible ITC. ChPA also reserves its rights to deduct such GST amount with interest and penalties from the subsequent bills or any amount due to the consultant by ChPA.
 - c) Applicable statutory recoveries including TDS under Income Tax, TDS under GST, etc., will be deducted / recovered while accounting for or making payments as per applicable laws.
10. Any demand / Interest / Penalty etc., arising to Chennai Port Authority due to non-compliance of statutory requirements with reference to Income Tax and GST Laws by the Consultant, shall be borne by the consultant. You shall indemnify the Port against such non-fulfillment of obligations.
11. In addition, since your organization is exempted from Income Tax, please forward the Income Tax Exemption Certificate every year to avoid recovery of TDS.
12. Please arrange to forward an undertaking in the enclosed Proforma on Non-judicial stamp paper of value Rs.100/-.
13. The receipt of this Letter of Acceptance / Work Order may kindly be acknowledged and one copy of the Letter of Acceptance may be returned duly countersigned and sealed as token of your acceptance.

Yours faithfully,


CHIEF ENGINEER

Encl.: Proforma of Undertaking