



**CHENNAI PORT TRUST**

Office of the Chief Medical Officer,  
Chennai Port Trust Hospital,  
Chennai – 600 001.

Telefax: 2538 3376

**No. MS2/3300/19/H**

**DT. 20.08.2019**

From  
**The Chief Medical Officer,**  
Chennai Port Trust Hospital,  
Chennai – 600 001.

Sir,

Sub: QUOTATION – Sealed Quotation for the purchase of Item Code - L0246 - Centrifuge Tube with Cap - Specification - 15ml, 25x100mm, Polypropylene, Conical bottom, 100/pack for Two years - called for – Reg.

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Kindly send your rate quotation for the purchase of Item Code - L0246 - Centrifuge Tube with Cap - Specification - 15ml, 25x100mm, Polypropylene, Conical bottom, 100/pack for Two years for the Chennai Port Trust Hospital as per specifications and terms and conditions in annexures. The annexure has to be returned duly signed and sealed by the authorized signatory while on submission.

The cover should be submitted in a single sealed cover superscribed as **“Quotation for purchase of 120 Packs of Item Code - L0246 - Centrifuge Tube with Cap - Specification - 15ml, 25x100mm, Polypropylene, Conical bottom, 100/pack for Two years and addressed to ‘The Chief Medical Officer, Chennai Port Trust Hospital, Springhaven Road, Chennai – 600 001.’”**.

The quotation can be dropped in a sealed box kept at ACOS(M)'s office of Chennai Port Trust Hospital on or before **10/09/2019 at 02.30 p.m.**

**Sd/-**  
**CHIEF MEDICAL OFFICERi/c**  
**CHENNAI PORT TRUST HOSPITAL**  
**Dt. .08.2019**

To

**All Firms**

**SCHEDULE OF SPECIFICATIONS****Statement showing requirement of Item Code - L0246 - Centrifuge Tube with Cap - Specification - 15ml, 25x100mm, Polypropylene, Conical bottom, 100/pack for Two years**

S. No.	Item Code	Name of the Item	Qty.	Quoted item complied with Trust Specifications Mention Yes (or) No
1.	L0246	Centrifuge Tube with Cap - Specification - 15ml, 25x100mm, Polypropylene, Conical bottom, 100/pack	120 Packs.	Yes / No

Firm's Seal

Authorized Signatory Signature

**GENERAL CONDITIONS**

1. Tenderer should submit the quotation in a separate sealed cover to the above said address on or before due date.

Tender shall be superscribed as: -

**"Tender for supply of Lab Kits & Chemicals for the Purchase of 120 Packs of Item Code - L0246 - Centrifuge Tube with Cap - Specification - 15ml, 25x100mm, Polypropylene, Conical bottom, 100/pack for Two years."**

2. The goods delivery period to the Trust is 30 days from the date of Purchase Order.
3. The shelf life period of item against purchase orders should have minimum of 1 year.
4. A proposal shall be considered responsive if
  - a. It is received by the proposed Due Date and Time.
  - b. It is signed, sealed and marked as stipulated.
  - c. It contains the information and documents as required in the Tender document.
  - d. It provides the information in reasonable detail ("Reasonable Detail" means that, but for minor deviations, the information can be reviewed and evaluated by the Port Trust without communication with the Qualified Applicant). The Port Trust reserves the right to determine whether the information has been provided in reasonable detail.
  - e. There are no significant inconsistencies between the proposal and the supporting documents.
  - k. The Port Trust reserves the right to reject any Tender which in its opinion is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by the Port Trust in respect of such Tenders.
  - l. The Port Trust would have the right to review the Technical Qualification and seek clarifications wherever necessary.
5. The tenderers shall specifically note that if the prices are furnished in the cover or the tenders are not submitted in accordance with the conditions stated, such tenders will be summarily rejected.
6. The price quoted by the Tenderer must be firm and should hold good at least for 24 months the date of acceptance of the award of contract.
7. The prices quoted should be on a rupee basis and should include free delivery at Hospital Stores (i.e. inside the Hospital Premises). They should be inclusive of Sales Tax or any other taxes duties, insurance, charges etc. Only the GST should be shown separately.

The price shall be quoted in Indian Currency.

8. All the Taxes & Duties, Charges etc., applicable shall be clearly indicated. The vague expression that the "GST" , "Packing and forwarding charges extra" shall be avoided. The actual rate of Taxes, Duties and other charges either on percentage basis or on lump sum basis shall be indicated clearly without fail. The Trust is not eligible for "C" or "D" form for availing concessional rate of CST.

9. Any incomplete information on the pricing would be deemed as an incomplete quotation.
10. Authorization letter from the principle / manufacturer should be enclosed for the quoted items separately.
- 11. Supplier should be in Chennai. Other than Chennai Suppliers offers will be rejected.**
12. Any Demand / Interest / Penalty etc. arising to Chennai Port due to non-compliance of statutory requirements with reference to Income Tax and GST Laws by the Contractor / Supplier / Port Users shall be borne by the Contractor / Supplier / Users. The firm shall indemnify the Port against such non fulfilment of obligations.
13. Unsigned / Not sealed documents are considered as invalid. Kindly check all the documents are duly signed and sealed before submission.
14. If any violation of the above Trust conditions, the firm will be debarred for one year.
15. GSTIN No. of the firm HSN code of the items and GST No. of the Chennai Port Trust should appear in the invoice

**Sd/-**  
**CHIEF MEDICAL OFFICER**  
CHENNAI PORT TRUST  
HOSPITAL  
**Dt. 20.08.2019**

**CHENNAI PORT TRUST HOSPITAL**  
**FIRM'S ASSURANCE ON COMMERCIAL ASPECTS FOR THE PURCHASE**  
**OF LAB KITS & CHEMICALS FOR 2 YEARS UNDER PROPRIETORY**  
**(File No. MS2/3300/19/H)**

Firm Name – M/s. \_\_\_\_\_

S. No.	Trust's Terms	<b><u>Firms Reply</u></b> <i>(Accepted / Not Accepted)</i>
1.	The rate quoted as per Trust's requirement with validity till 31.12.2021.	
2.	Acceptance of Delivery within 30 days from the receipt of purchase order.	
3.	Acceptance of Trust's payment terms of 30 days from the date of acceptance of Invoice	
4.	The goods will be delivered to the Trust free of cost.	
5.	The quoted price is not higher than the price quoted to any Government or Private or Public Organization	
6.	5% of Security Deposit will be collected.	
7	Integrity Pact Agreement executed in Rs.100/- non-judicial stamp paper with witnesses	
8.	Kindly mention the name of the C & F / Distributor / Stockist in which the Purchase Order to be raised. (Chennai Only)	M/s. _____ _____ _____ _____  Pin _____ Phone : _____ Fax : _____



Sr. Dy. C.M.O.

Sr. M.O. i/c – Lab

**Authorised Signatory**

A.C.O.S. (M)

**SCHEDULE - B**

**SCHEDULE OF SPECIFICATION FOR PRICE**

**Statement showing requirement of Item Code - L0246 - Centrifuge Tube with Cap - Specification - 15ml, 25x100mm, Polypropylene, Conical bottom, 100/pack for Two years**

**GSTIN NO. OF THE FIRM: .....**

S. No.	Code No. & Item Description	Quantity Required	HSN Code*	Brand Name*	Name of Manufacturer & Marketed by*	Packing Size*	Price Per Pack excl. of tax*	GST*	Price Per Pack incl. of tax*	Total Amount of Purchase
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11) Col.10*Col.3
1.	<b>Item Code - L0246 Centrifuge Tube with Cap - Specification - 15ml, 25x100mm, Polypropylene, Conical bottom, 100/pack</b>	<b>120 Packs</b>				Each Pack of  ..... Nos.	Rs.....  for .....	.....%	Rs.....  for ..... Pack	Rs.....

*\*Fields are Mandatory*

**FIRM SEAL**

**AUTHORISED SIGNATOR**