

**Documents required for Registration of steamer Agents
at Chennai Port.**

- | <u>Sl. No.</u> | <u>Name of the documents required to be enclosed
alongwith the application</u> |
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| 1. | Copies of the Memorandum & Articles of Association of the Company which seeks registration as Steamer Agents at Chennai Port should be attested by the Registrar of Companies concerned and enclosed alongwith the application, will be accepted after verification in online. In case of Sole Proprietorship Concern and Partnership Firms, copies of the documents certified by the Registrar of Firms are to be enclosed will be accepted after verification in online. |
| 2. | Attested copy of the PAN CARD of the company with original for verification. |
| 3. | Letter form the owners of the vessel appointing the applicant as their Steamer Agents at Chennai Port to be produced in original with details on the vessels owned by the owners. |
| 4. | Power of Attroney in original nominating / appointing personnel to act, execute and perform on behalf of the applicant. |
| 5. | Letter in original from the Chennai & Ennore Ports Steamer Agents' Association (CHENSAA) certifying the applicant as their member. |

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