



**MEE/ GC1 / 096 / 2017 / Dy.CME(ES&CH)**

**QUOTATION**

**FOR**

**PROVISION OF TEMPORARY ELECTRICAL ILLUMINATION ON  
HIRE BASIS TO CENTENARY BUILDING AND OLD  
ADMINISTRATIVE OFFICE COMPLEX AND CISF BARRACKS  
GROUND FOR INDEPENDENCE DAY CELEBRATIONS ON 15<sup>TH</sup>  
AUGUST 2018 IN CHENNAI PORT TRUST**

**SUBMISSION ON OR BEFORE 20.07.2017**

**THE CHIEF MECHANICAL ENGINEER  
7<sup>TH</sup> Floor, Centenary Building  
Rajaji Salai, Chennai – 600 001.**



**CHENNAI PORT TRUST**

No.1, Rajaji Salai, Chennai – 600 001.

**MEE / GC2 / 096 / 2017 / Dy.CME(ES&CH)**

Sealed Quotations are invited from eligible, experienced and reputed firms for “ **QUOTATION FOR PROVISION OF TEMPORARY ELECTRICAL ILLUMINATION ON HIRE BASIS TO CENTENARY BUILDING AND OLD ADMINISTRATIVE OFFICE COMPLEX AND CISF BARRACKS GROUND FOR INDEPENDENCE DAY CELEBRATIONS ON 15<sup>TH</sup> AUGUST 2018 IN CHENNAI PORT TRUST**” as per details furnished hereunder:-

Quotation opening **date: 14.30 hrs. on 20.07.2018**

For further details and amendments if any, visit our Website [www.chennaiport.gov.in](http://www.chennaiport.gov.in).

**CHIEF MECHANICAL ENGINEER**

---

**QUOTATION FOR PROVISION OF TEMPORARY ELECTRICAL ILLUMINATION ON HIRE BASIS TO CENTENARY BUILDING AND OLD ADMINISTRATIVE OFFICE COMPLEX AND CISF BARRACKS GROUND FOR INDEPENDENCE DAY CELEBRATIONS ON 15<sup>TH</sup> AUGUST 2018 IN CHENNAI PORT TRUST**

**TECHNICAL SPECIFICATION**  
**SCHEDULE - 'A'**

**1.0. GENERAL**

Chennai Port Trust proposes to provide the temporary illumination on Hire Basis to the Centenary building and Old Administrative Office Complex and CISF Barracks ground for Independence day Celebration on 15<sup>th</sup> August 2018.

**2.0 SCOPE OF WORK**

The scope of the works includes the following:

- i) Hiring and fixing of temporary serial lamps sets at Centenary building and Administrative Office Complex and CISF Barracks Ground – 922 Sets for 2 days on Independence Day 2018.
- ii) Temporary illumination of 400 Watts metal halide lamps – 15 Nos. for 2 days on Independence Day 2018.
- iii) Hiring and fixing of Main Distribution boards for serial lamps and metal halide – 1 No. for 2 days on Independence Day 2018.
- iv) Hiring and fixing of MIMIC lamps – 560 sets. for 2 days on Independence Day 2018.

**3.0. DETAILED TECHNICAL SPECIFICATION**

- i) Hiring and fixing of temporary serial lamps of 6 volts, 5 watts capacity consist of 20 Bulbs in each set.
- ii) Hiring and fixing of temporary illumination of 400 Watts, 230 Volts, AC Metal halide fittings with lamps.
- iii) Hiring and fixing of Main Distribution boards for serial lamps and metal halide including necessary sockets on hire basis.
- iv) Hiring and fixing of MIMIC lamps.

Note: For any clarifications, the firm may contact DYCME(ES&CH) at 2nd floor, Old Administrative office, Chennai Port Trust, Telephone Nos.25362201 – Ext:2542/www.dycme@chennaiport.gov.in.

**CHIEF MECHANICAL ENGINEER  
CHENNAI PORT TRUST**

**QUOTATION FOR PROVISION OF TEMPORARY ELECTRICAL ILLUMINATION  
ON HIRE BASIS TO CENTENARY BUILDING AND OLD ADMINISTRATIVE  
OFFICE COMPLEX AND CISF BARRACKS GROUND FOR INDEPENDENCE DAY  
CELEBRATIONS ON 15<sup>TH</sup> AUGUST 2018 IN CHENNAI PORT TRUST**

**SCHEDULE OF QUANTITIES AND PRICES  
SCHEDULE 'A1'**

SI.No	Description of the work	Unit	Qty	Rate/day/ Unit (for 2 days) Rs.	Amount Rs.
1.	Charges for hiring and fixing of serial lamps sets on hire basis, for 2 days i.e. on 14.08.2018 & 15.08.2018 for Administrative Office Complex, Centenary Building and CISF Barracks ground as detailed in Schedule 'A'.	Set	922		
2.	Charges for hiring and fixing of 400 watts Metal Halide Flood light fittings with lamp on hire basis at Administrative Office Complex Centenary Building and CISF Barracks ground for 2 days i.e. on 14.08.2018 & 15.08.2018 as detailed in Schedule-A.	No.	15		
3.	Charges for hiring and fixing of Main Distribution boards on hire basis for serial lamps and metal halide fittings with lamps for 2 days i.e. on 14.08.2018 & 15.08.2018 as detailed in Schedule-A.	No.	1		
4.	Charges for hiring and fixing of MIMIC lamps for 2 days i.e. on 14.08.2018 & 15.08.2018 as detailed in Schedule-A.	Set	560		
<b>Total amount</b>					
<b>Applicable GST @ %</b>					
<b>GRAND TOTAL</b>					

(Rupees

only)

**Firm's sign & Seal**

**CHENNAI PORT TRUST**  
**GENERAL CONDITIONS**

**1. Goods Service Tax Registration Number and PAN CARD Number:**

The Contractor should enclose a copy of the Goods Service Tax Registration Certificate and Pan Card Copy alongwith their offer failing which their offer will not be considered for evaluation.

**2. Taxes:**

- i) Tenderers will examine the various provisions of the Central Goods & Services Tax Act-2017 (CGST)/ Integrated Goods & Services Tax (IGST)/ Union Territory Goods & Services Tax (UGST) respective State's State Goods & Services Tax Act (SGST) also, as notified by Central/State Government and as amended from time to time and applicable taxes before bidding. Tenderers will ensure that full benefit of Input Tax Credit (ITC) likely to be availed by them is duly considered while quoting rates.
- ii) The rate quoted by the Contractor/Supplier shall be inclusive of all Taxes and Duties other than GST. Applicable GST will be paid by ChPT based on the Tax Invoice.
- iii) The Financial evaluation will be based on the total base price quoted by the Contractor / Supplier excluding GST.
- iv) The firm shall furnish the Tax invoices as per GST Act/Rules in the name of the Chennai Port Trust by mentioning the GSTIN of ChPT and indicating amounts of GST Separately. The GSTIN of ChPT is **33AAALC0025B1Z9**.
- v) The contractor /Firm shall remit the GST amount in the invoice to the Government within the due dates and also file the returns by mentioning the GSTIN of ChPT to enable ChPT to avail eligible Input Tax Credit (ITC).
- vi) The contractor/ firm shall indemnify Chennai Port Trust from any loss of eligible ITC of GST paid by it to the Contractors/Suppliers based on their tax invoice, due to non-payment of GST or non-filing of GST returns by the contractor/firm or non compliance of GST Act/provisions. The contractor/firm shall remit such GST amount with applicable interest and penalties to the ChPT within 7 days from the date of intimation by the ChPT about non-availing of eligible ITC. ChPT also reserves its right to deduct such GST amount with interest and penalties from the subsequent bills, Security Deposit or any amount due to the contractor by ChPT".
- vii) Applicable statutory recoveries including TDS under Income Tax, TDS under GST provisions etc., will be deducted/recovered while accounting for or making payment to the Contractor/Supplier as per the applicable law.

### **3. Financial Evaluation:**

The Financial evaluation of the Tender will be based on the Base Price of the supply of goods or services or both excluding the applicable GST.

### **3. Completion Period:**

The entire work shall be completed on the occasion of Independence day 2018 within 2 days from the date intimated to the firm by the Engineer In-charge. The work shall be completed on or before 5.00 p.m. on 14<sup>th</sup> August 2018 and displayed for 2 nights ie 14<sup>th</sup> & 15<sup>th</sup> August 2018 during night hours only

However the contract period may be extended for further period of two years,if mutually agreed by the contractor and the Port Trust for the same rate, terms and conditions.

### **4. Payment Terms:**

100% payment will be made within 30 days after completion of the entire work and acceptance by the Trust.

The applicable GST on the taxable value of goods or services or both covered in this contract will be paid by Port as re-imburement on production of documentary evidences/reflection of the same under the GSTIN of ChPT in the GST web portal Applicable Statutory recoveries including TDS under Income Tax, TDS under GST Acts will be deducted / recovered while accounting for or making payments to the Contractor as per the applicable laws.

The offerer shall quote the Bank Account details for the payment through ECS alongwith a copy of the Pan Card.

### **5. Liquidated Damages/ Late delivey charges:**

The contractor shall complete the entire work within the stipulated completion period. In the event of delay in completion of the entire work, Liquidated Damages/Late Delivery Charges shall be 1% of contract value per week or part thereof (a week is defined as 7 days inclusive of holidays) subject to a maximum of 10% of total contract value as per Clause 3 above.

### **6. Validity:**

The validity period for the offer shall be 120 days from the date of opening of quotation.

### **7. Guarantee Period:**

Guarantee clause is not applicable for this work.

## **8. Security Deposit:**

- i) The security deposit in any manner suggested above shall be to the extent of 10% of the total contract amount of accepted tender towards security for the due fulfillment of the conditions of contract and the Tenderer must execute an Undertaking in the form hereto annexed. The Demand draft/Bankers' Cheque shall be furnished immediately from the date of placement of order. The Demand draft/Bankers' Cheque shall be in favour of the Chairman, Chennai Port Trust payable at Chennai. No interest will be allowed on each deposits.
- ii) 10% of the amount deposited by the Tenderer as security under the Contract will be refunded to the contractor alongwith the final bill after the date of completion and acceptance of the entire work by the Trust.
- iii) If mutually agreed for extension of 2 years contract period, SD will be withheld till the completion of 2 years.

## **9. ESI Clause:**

The details of employees proposed to be engaged shall be furnished to this office before the commencement of the work.

(a) As per the Govt. Notification dated 20.07.2009, Chennai Port Trust has registered under the ESI Act on 26.09.2012 with ESI Corporation and provision of ESI Act, 1948 are applicable to Chennai Port Trust, a Social Security Act, is applicable to Factories using power and employing 10 or more personnel and establishment employing 20 or more persons and drawing wages/salary upto Rs.15,000/- per month. Workers covered under ESI Act, are entitled for full medical care for self and family. Besides, cash benefit in the event of sickness, maternity and employment injury. Accordingly, the contractual/casual employees drawing wages upto Rs.15,000/- per month employed either directly by Port Trust or through contractor are covered under ESI Act, 1948. It is obligatory on the part of the employer to calculate and remit ESI contribution comprising of employers' share of 4.75% plus employees' share of 1.75% which is payable on or before 21<sup>st</sup> of the following month, to which the salary relates.

(b) In case of Contractor employs more than 20 employees, they should register their name with ESI as per ESI Act, 1948 and obtain ESI Code. Both Employers share of 4.75% and Employees contribution of 1.75% (recovered from employees), totally 6.5% to be paid as contribution to ESI in their Code on or before 21<sup>st</sup> of following month to which the salary relates and acknowledgement for the same shall be submitted to the Port while claiming the bill. The bill without the acknowledgment of ESI contribution will not be entertained. In case the contractor has not paid the ESI contribution same will be recovered in the running bill and paid to the ESI Corporation in contractor's code. The delay in payment of contribution payable under the Act may be recovered as an arrear of Land Revenue.

In case the contractor employs less than 20 employees, the list of employees' names, their father's name, identification proof, one passport photo shall be submitted to the Port Trust. The contribution of ESI amount, both Employers share of 4.75% and Employees contribution of 1.75% (recovered from Employees salary), totally 6.5% shall be paid by the Contractor in the Chennai Port Trust Code on or before 21<sup>st</sup> of the following month to which the salary relates or otherwise payment to the contractor will be withheld. If the contractor fails to comply with the above instruction, then the Principal Employer (Chennai Port Trust) will make payment to the ESI Corporation. Such amount will be deducted from any amount due to the contractor. The delay in payment of contribution payable under the Act may be recovered as an arrear of Land Revenue.

As per the above government Notification i) All intending tenderer at the time of Tender shall disclose all necessary documents as to whether they are covered under ESI Act or not.

- ii) In case they are covered under ESI Act, they have to furnish the details of registration.
- iii) In case the tenderer does not possess ESI Registration at the time of participation in the Tender, then they should obtain registration under ESI Regulations before award of the work by Chennai Port Trust and submit the same within 30 days from the date of issue of work order. Any payment towards the work order will be made only after the ESI registration.
- iv) The Tenderer shall submit his first bill together with evidence of having obtained registration under ESI regulations and only then the bill will be processed for payment. Subsequently, the Tenderer should periodically submit to Chennai Port the Form 6 prescribed under ESI Regulations along with the proof for having remitted his dues under ESI Regulations in respect of the workers / labours employed for the work awarded by Chennai Port to facilitate making payment for the bills of the Contractor.
- v) In case, the Tenderer is not covered under ESI Act or exempted, they would furnish necessary documents along with an affidavit in original affirming before a first class Judicial Magistrate in a Non Judicial Stamp Paper worth Rs.20.00 to that effect.
- vi) In case they are not covered under ESI Act, they must additionally indemnify ChPT against all damages & accident occurring to his labour in a Non – Judicial Stamp paper worth Rs.100/-.

## **10.0. Other Terms & Conditions:**

10.1 The contractor is advised to visit the Site and get acquainted regarding the nature of the work involved at site conditions before quoting the rate.



10.2 Necessary Entry passes shall be obtained by the Contractor at their own cost with the approval of Port Officials.

- a. Power Supply will be provided at free of cost by the Port , however the contractor should make his own arrangements to take power supply from the nearest power point.
- b. The Contractor shall take utmost care during the execution of the work if any damage to port Property, the cost of the damage shall be deducted from the Contractor's bill.
- c. The Chief Mechanical Engineer reserves the right to award any portion of the work or to drop the work altogether at his discretion without assigning any reasons.

10.3 For any clarifications, if any of the firm may contact Dy.CME(ES&CH) at 2nd floor of the Old Administrative Office Building, Tel. Ph. 25312542/ email [www.dycme@chennaiport.gov.in](mailto:www.dycme@chennaiport.gov.in)

**CHIEF MECHANICAL ENGINEER  
CHENNAI PORT TRUST**