



**MEE / GC2 / 058 / 2017 / Dy.CME(ES&CH)**

**BUDGETARY OFFER  
FOR**

**SUPPLY AND INSTALLATION OF MODULAR SWITCHES AND  
SOCKET FOR VVIP GUEST HOUSE IN CHENNAI PORT TRUST**

**SUBMISSION ON OR BEFORE 18.07.2017**

**THE CHIEF MECHANICAL ENGINEER  
7<sup>TH</sup> Floor, Centenary Building  
Rajaji Salai, Chennai – 600 001.**

**CHENNAI PORT TRUST**  
**GENERAL CONDITIONS**

**1. GST Registration Number and PAN CARD Number:**

The Contractor should submit the GST Registration Number and Pan Card Number along with the offer without fail failing which your offer will not be considered for evaluation.

**2. Taxes and Duties:**

The offer price shall be firm inclusive of taxes and duties. The service tax shall be extra as applicable and the same shall be paid on provision of documentary evidence.

**3. Completion Period:**

Entire work shall be completed with in 30 days from the 7<sup>th</sup> day of issue order.

**4. Payment Terms:**

100% payment will be made after completion and acceptance of the entire work by the Trust's Engineer.

Income tax @ 2% with applicable surcharge & education cess shall be levied U/S 194 (c) of Income Tax Act 1961. Similarly Tamil Nadu Value Added Tax as per Section 13 of T.N.VAT Act 2006 shall also be deducted. In case of exemption from the above levy necessary non-deduction certificate shall be produced by the offerer from Income Tax / Commercial Tax office respectively.

The offerer shall quote the Bank Account details for the payment through ECS along with PAN. A copy of the Pan Card shall be furnished.

**5. Liquidated Damages/ Late delivey charges:**

The Liquidated Damages/Late Delivery Charges shall be as follows

The successful Tenderer shall complete work as per the completion period. Any delay in completion period of the work will attract Liquidated damages by way of penalty of ½ % of the total contract value per week subject to a maximum of 10%.

**6. Validity:**

The validity period for the offer shall be 120 days from the date of opening of quotation.

**7. Security Deposit:**

- (i) The security deposit in any manner suggested above shall be to the extent of 10 % of the total contract amount of accepted tender towards

security for the due fulfilment of the conditions of contract and the Tenderer must execute an agreement in the form hereto annexed. The Demand draft/Bankers' Cheque shall be furnished within 15 days from the date of placement of order. The Demand draft/Bankers' Cheque shall be in favour of the Chairman, Chennai Port Trust payable at Chennai. No interest will be allowed on each deposits.

If the contractor have not remitted the Security Deposit amount within the stipulated time as per the order, necessary interest @ 18% P.a. on SD amount will be levied for the delayed remittance from due date of remittance to date of realization/remittance of money.

- (ii) 10% of the amount deposited by the offerer as security under the agreement will be refunded to the contractor on satisfactory completion of the guarantee period.

### **8. Guarantee Period:**

The entire work shall be guaranteed for a period of 12 months from the acceptance of the work.

### **9. ESI Clause:**

The details of employees proposed to be engaged shall be furnished to this office before the commencement of the work.

- (a) As per the Govt. Notification dated 20.07.2009, Chennai Port Trust has registered under the ESI Act on 26.09.2012 with ESI Corporation and provision of ESI Act, 1948 are applicable to Chennai Port Trust, a Social Security Act, is applicable to Factories using power and employing 10 or more personnel and establishment employing 20 or more persons and drawing wages/salary upto Rs.15,000/- per month. Workers covered under ESI Act, are entitled for full medical care for self and family. Besides, cash benefit in the event of sickness, maternity and employment injury. Accordingly, the contractual/casual employees drawing wages upto Rs.15,000/- per month employed either directly by Port Trust or through contractor are covered under ESI Act, 1948. It is obligatory on the part of the employer to calculate and remit ESI contribution comprising of employers' share of 4.75% plus employees' share of 1.75% which is payable on or before 21<sup>st</sup> of the following month, to which the salary relates.
- (b) In case of Contractor employs more than 20 employees, they should register their name with ESI as per ESI Act, 1948 and obtain ESI Code. Both Employers share of 4.75% and Employees contribution of 1.75% (recovered from employees), totally 6.5% to be paid as contribution to ESI in their Code on or before 21<sup>st</sup> of following month to which the salary relates and acknowledgement for the same shall be submitted to the Port while claiming the bill. The bill without the acknowledgment of ESI contribution will not be entertained. In case the contractor has not paid the ESI contribution same will be recovered in the running bill and paid to the ESI Corporation in contractor's code. The delay in payment of contribution payable under the Act may be recovered as an arrear of Land Revenue.

- (c) In case the contractor employs less than 20 employees, the list of employees' names, their father's name, identification proof, one passport photo shall be submitted to the Port Trust. The contribution of ESI amount, both Employers share of 4.75% and Employees contribution of 1.75% (recovered from Employees salary), totally 6.5% shall be paid by the Contractor in the Chennai Port Trust Code on or before 21<sup>st</sup> of the following month to which the salary relates or otherwise payment to the contractor will be withheld. If the contractor fails to comply with the above instruction, then the Principal Employer (Chennai Port Trust) will make payment to the ESI Corporation. Such amount will be deducted from any amount due to the contractor. The delay in payment of contribution payable under the Act may be recovered as an arrear of Land Revenue.
- (d) As per the above government Notification i) All intending tenderer at the time of Tender shall disclose all necessary documents as to whether they are covered under ESI Act or not.
- ii) In case they are covered under ESI Act, they have to furnish the details of registration.
- iii) In case the tenderer does not possess ESI Registration at the time of participation in the Tender, then they should obtain registration under ESI Regulations before award of the work by Chennai Port Trust and submit the same within 30 days from the date of issue of work order. Any payment towards the work order will be made only after the ESI registration.
- iv) The Tenderer shall submit his first bill together with evidence of having obtained registration under ESI regulations and only then the bill will be processed for payment. Subsequently, the Tenderer should periodically submit to Chennai Port the Form 6 prescribed under ESI Regulations along with the proof for having remitted his dues under ESI Regulations in respect of the workers / labours employed for the work awarded by Chennai Port to facilitate making payment for the bills of the Contractor.
- v) In case, the Tenderer is not covered under ESI Act or exempted, they would furnish necessary documents along with an affidavit in original affirming before a first class Judicial Magistrate in a Non Judicial Stamp Paper worth Rs.20.00 to that effect.
- vi) In case they are not covered under ESI Act, they must additionally indemnify ChPT against all damages & accident occurring to his labour in a Non – Judicial Stamp paper worth Rs.100/-.

## **9.0. Other terms and conditions:**

**9.1.** The contractor is advised to visit the site and get acquainted regarding the nature of the work involved at site conditions before quoting the rate along with the acceptance letter.

9.2. The technical Specification Schedule 'A' and Schedule of prices and Quantities Schedule 'A1' to be read in conjunction to ensure the actual supply and works involved.

9.3. The firm shall furnish their rates as per the Schedule of prices and quantities (Schedule - A1).

9.4. Necessary Entry passes shall be obtained by the firm at their own cost with the approval of Port Officials.

9.5. The Chief Mechanical Engineer reserves the right to award any portion of the work or to drop the work altogether at his discretion without assigning any reasons

9.6. The Trust will not be responsible for any loss or damage of the men/materials /tools/ plants engaged by the firm during the work at site or transportation.

9.7. For any clarification may contact Dy.CME(ES&CH) Tel 25312542 email : [dycme@chennaiport.gov.in](mailto:dycme@chennaiport.gov.in) at 2<sup>nd</sup> floor of the Old Administrative office building.

**CHIEF MECHANICAL ENGINEER  
CHENNAI PORT TRUST**

**BUDGETARY OFFER FOR SUPPLY AND INSTALLATION OF MODULAR SWITCHES  
AND SOCKET FOR VVIP GUEST HOUSE IN CHENNAI PORT TRUST**  
**TECHNICAL SPECIFICATION**

**SCHEDULE - 'A'**

**1.0 GENERAL**

Chennai Port Trust proposes to carry out the Supply and installation of modular type switches, sockets and switch plates in the existing switch boxes for VVIP guest house in Chennai Port Trust, Chennai - 600 001.

**2.0. SCOPE OF WORK**

The Scope of Work includes

- I. Dismantling of existing switches and sockets in the VVIP guest house and handed over to the IE south section.
- II. Supply and installation of modular type switches, modular plates and sockets in the existing switch board.
- III. Testing, commissioning and guaranteeing the performance as per IS standards and handing over.

**3.0. STANDARDS**

All the supply items with other components and accessories shall be manufactured, fabricated, transported to site supplied, assembled, installed, tested and commissioned in accordance with the latest Indian Electricity Rules and Regulations.

**4.0 LIST OF APPROVED MAKES**

S.No.	ITEM	Name of Manufacturers
1	Switches, Socket outlets, plate	ANCHOR / ROMA / CRAB TREE (HAVELLS)

All the materials and works specified herein and shall be the entire responsibility of the firm.

The supply and works of this interior lighting and electrification detailed and specified in Schedule 'A' and Schedule 'A1'.

**5.0 DETAILED SPECIFICATION:**

**i) DISMANTLING:**

Dismantling of existing switches, sockets and plates in the existing switch board and removed items shall be handed over to the IE south section as per the direction by the Engineer In charge.

**ii) MODULAR TYPE PLATE, SWITCHES AND SOCKETS**

Supply and installation of Modular type plates, switches and sockets in the existing switch boxes. Existing wiring shall be connected the new switches and sockets

**Note:**

For any clarifications, if any the firm may contact the 'Dy.CME(ES&CH) at 2<sup>nd</sup> floor of Old Admn Building, Tel. Ph. 25312542.

**CHIEF MECHANICAL ENGINEER  
CHENNAI PORT TRUST**

**BUDGETARY OFFER FOR SUPPLY AND INSTALLATION OF MODULAR SWITCHES AND SOCKET FOR VVIP GUEST HOUSE IN CHENNAI PORT TRUST**  
**SCHEDULE OF QUANTITIES AND PRICES**  
**SCHEDULE – ‘A1’**

<i>Sl. No</i>	<i>Description of the work</i>	<i>Unit</i>	<i>Qty.</i>	<i>Rate /Unit (Rs.)</i>	<i>Amount (Rs.)</i>
1.	Dismantling of existing switches, sockets and plates in the existing switch board and removes items shall be handed over to the IE south section as per the direction by the Engineer In charge.	L.S	L.S		
2.	Supply of modular type plates are as follows: a) 12 way modular plate b) 6 way modular plate c) 4 way modular plate d) 3 way modular plate	No. No. No. No.	20 40 40 10		
3.	Installation of modular type plates in the existing switch boxes are as follows: a) 12 way modular plate b) 6 way modular plate c) 4 way modular plate d) 3 way modular plate	No. No. No. No.	20 40 40 10		
4.	Supply of modular type switches are as follows: a) 10 A switch b) 10A, 2 Way switch c) 20 A switch d) 32 A, DP, Switch	No. No. No. No	400 25 25 50		
5.	Installation of modular type switches are as follows: a) 10 A switch b) 10A, 2 Way switch c) 20 A switch d) 32 A, DP, Switch	No. No. No. No	400 25 25 50		
6.	Supply of modular type Sockets are as follows: a) 5 A Socket b) 15 A, Socket	No No	10 50		

7.	Installation of modular type Sockets are as follows: a) 5 A Socket b) 15 A, Socket	No . No .	10 50		
Sub Total					
GST @      %					
GROSS TOTAL					

**Note: All the prices shall be firm quote all taxes and duties separately.**

**Firm's Sign and seal**