



CHENNAI PORT TRUST

Office of the Chief Medical Officer
Chennai Port Trust Hospital,
Chennai – 600 001.

Telephone: 044-2536 0448
Telefax : 044-2538 3376

No. MS4/1597/2018/H

Dated 01 - Jun-18

From

The Chief Medical Officer,
Chennai Port Trust Hospital,
Spring Haven Road (Opp. R.B.I.),
Chennai – 600 001.

To

Firms

Sir,

Sub: QUOTATION – Quotation for supply of **“One pair club foot shoes with MCR in sole”** –
Called for – Reg.

Kindly offer your rate for supply of “One pair club foot shoes with MCR in sole” to Chennai Port Trust in a **single sealed cover** superscribed as **Quotation for “One pair club foot shoes with MCR in sole” Enquiry No. MS4/1597/2018/H** and addressed to ‘The Chief Medical Officer, Chennai Port Trust Hospital, Spring Haven Road, Chennai – 600 001’ as per the enclosed format. The said cover should be submitted at A.C.O.S.(M) office, 1st Floor of Main Hospital on or before **14.06.2018** by 2.30 p.m

Yours faithfully,

Dy. CHIEF MEDICAL OFFICER

Encl: 1. Price Bid Format
2. General Conditions.

CHENNAI PORT TRUST HOSPITAL

QUOTATION FOR SUPPLY OF 'ORTHOTICS & PROSTHETICS' ITEM

Sl. No.	Name of the Item	Qty.	Total Amount (Excl. of GST) Rs. P.	GST % (Mention % only)
1.	One pair club of foot shoes with MCR in soles	1 No.		

VALIDITY OF QUOTATION: 90 Days from the date of opening of this quotation.

DECLARATION:

The acceptance of this quotation by the Chief Medical Officer shall constitute a binding contract between me/us and Chennai Port Trust.

Office Seal of the Tenderer

Signature of the Tenderer

(P.T.O)

CHENNAI PORT TRUST HOSPITAL
GENERAL CONDITIONS

1. The firms are expected to send the quotations in the prescribed form sent along with the tender. However, if any tenderer, wishes to quote in their own quotation form / letter head, all the important details as per the quotation / form should be furnished without fail.
2. **SPECIFICATION :**
Even if the offer is as per Trust's enquiry, the entire specification shall be repeated in the offer.
3. **TERMS OF DELIVERY:**
The delivery period to the Trust shall be 30 days from the date of issue of Purchase Order.
4. **TAXES AND DUTIES:**
 - (i) The Trust is not eligible for 'C' or 'D' form. Therefore, Tenderer shall quote full tax applicable.
 - (ii) Kindly indicate your TIN, GST number & PAN in your quotation.
 - (iii) GST or any other taxes applicable shall be indicated separately in the quotation.
 - (iv) Vendor should submit Excise Invoice and Excise Duty should be separately indicated in Invoice for availing CENVAT credit under service tax, if applicable.
5. **TERMS OF PAYMENT:**
The Standard terms of payment of Chennai Port Trust is within 30 days from the date of acceptance of supplies. The tenderer shall confirm the above payment terms in their quotation. The payment will be made only through ECS, hence furnish MICR number, IFSC code, Name of the Bank, Branch, Account number and type of account.
6. **PRICE VALIDITY:**
The price must be valid for a period of 90 days from the date of opening of Quotation.
7. **GENERAL CONDITIONS:**
 - a. The envelope should be superscribed with the Trust's enquiry number and due date without fail.
 - b. **Make / Brand** of the item quoted may be stated wherever applicable.
 - c. It may be specified whether the goods offered will be supplied with ISI mark wherever applicable.
 - d. Guarantee: The 12 months guarantee may be given with the supply from the date of delivery wherever applicable.
 - e. If the Tenderer fails to complete the supply in all respect within the period specified or within the extended period, the tenderer may be debarred for one year for participating further tenders.
 - f. The manufacture/supplier (or) its authorized dealer should be in Chennai.

SIGN & SEAL OF THE
TENDERER

CHIEF MEDICAL OFFICER
CHENNAI PORT TRUST