



CHENNAI PORT TRUST

Office of the Chief Medical Officer
Chennai Port Trust Hospital,
Chennai – 600 001.

Telephone: 044-2536 0448
Telefax : 044-2538 3376

No. MS4/493/2017/H

Dated: 09 - Mar-18

From

The Chief Medical Officer,
Chennai Port Trust Hospital,
Spring Haven Road (Opp. R.B.I.),
Chennai – 600 001.

To

Firms

Sir,

Sub: QUOTATION – Quotation for supply of “**Orthotics & Prosthetics items**” – Called for – Reg.

Kindly offer your rate for supply of “Orthotics & Prosthetics items” to Chennai Port Trust in a **single sealed cover** superscribed as **Quotation for “Orthotics & Prosthetics items” Enquiry No. MS4/493/2017/H** and addressed to ‘The Chief Medical Officer, Chennai Port Trust Hospital, Spring Haven Road, Chennai – 600 001’ as per the enclosed format. The said cover should be submitted at A.C.O.S.(M) office, 1st Floor of Main Hospital on or before **23.03.2018** by 2.30 p.m

Yours faithfully,

Sd/XXXX

Dy. CHIEF MEDICAL OFFICER

Encl: 1. Price Bid Format
2. General Conditions.

CHENNAI PORT TRUST HOSPITAL**QUOTATION FOR SUPPLY OF 'ORTHOTICS & PROSTHETICS' ITEMS**

Sl. No.	Description	Unit / Pack	One year requirement	Price per set (Exclusive of GST) Rs.	GST % (mention % only)
1.	One Indigenous Light Weight AK prosthesis (Right / Left) with one pair of shoes / sandals	1 set	4 sets		
1.	One Indigenous Light Weight BK Calipers (Right / Left) with one pair of shoes / sandals	1 set	4 sets		

VALIDITY OF QUOTATION: 90 Days from the date of opening of this quotation.

DECLARATION:

The acceptance of this quotation by the Chief Medical Officer shall constitute a binding contract between me/us and Chennai Port Trust.

**Office Seal of the
Tenderer**

Signature of the Tenderer

CHENNAI PORT TRUST HOSPITAL
GENERAL CONDITIONS

1. The firms are expected to send the quotations in the prescribed form sent along with the tender. However if any tenderer, wishes to quote in their own quotation form / letter head, all the important details as per the quotation / form should be furnished without fail.
2. **SPECIFICATION :**
Even if the offer is as per Trust's enquiry, the entire specification shall be repeated in the offer. If it is a counter offer, declare so (i.e.) "Counter Offer" and then provide the full description of your offer.
3. **TERMS OF DELIVERY:**
The delivery period to the Chennai Port Trust Hospital should be 30 days from the date of issue of Purchase Order at free of cost. The contract period is one year and the purchase orders will be placed as and when required basis.
4. **TAXES AND DUTIES:**
The Trust is not eligible for 'C' or 'D' form. Therefore, Tenderer shall quote full tax applicable.
5. **TERMS OF PAYMENT:**
The Standard terms of payment of Chennai Port Trust is within 30 days from the date of acceptance of supplies. The tenderer shall confirm the above payment terms in their quotation. The payment will be made only through ECS, hence furnish MICR number, IFS Code, Name of the Bank, Branch details, Account number and type of account.
6. **PRICE VALIDITY:**
The price validity must be valid for a minimum period of **12 months** from the date of issue of work order.
7. **GENERAL CONDITIONS:**
 - a. The envelope should be superscribed with the Trust's enquiry number and due date without fail.
 - b. Make / Brand of the item quoted may be stated wherever applicable.
 - c. Chief Medical Officer have the rights to order (+) or (-) 25% of quantity awarded.
 - d. It may be specified whether the goods offered will be supplied with ISI mark wherever applicable.
 - e. Guarantee: The 12 months guarantee / warrantee may be given with the supply wherever applicable.
 - f. If the Tenderer fails to complete the supply in all respect within the period specified or within the extended period the tenderer may be debarred for one year for participating further tenders.

Signature & Seal
of the tenderer

CHIEF MEDICAL OFFICER
CHENNAI PORT TRUST