



CHENNAI PORT TRUST

Office of the Chief Medical Officer
Chennai Port Trust Hospital,
Chennai – 600 001.

Tele Fax: 25383376

MS1/6633/18/H

Dt. 08 -03-2018

To

The firms

Sir,

Sub: QUOTATION – Quotation for supply of "Citrosterile Fluid" to Chennai Port Trust Hospital – Called for – Reg.

Kindly offer your quotation for the supply of "**Citrosterile Fluid**" (5 Liters can) to Chennai Port Trust Hospital as per the enclosed formats. The cover must be superscribed as No. **MS1/6633/18/H**, "**QUOTATION FOR SUPPLY OF CITROSTERILE FLUID**" and addressed to ` *The Chief Medical Officer, Chennai Port Trust Hospital, Spring Haven Road, Chennai – 600 001*`. The said quotation should be submitted at A.C.O.S.(M) Office, 1st Floor of Main Hospital on or before **23-03 -2018 at 2.30 p.m.**

Yours faithfully,

Sd/--

Dy. CHIEF MEDICAL OFFICER

Encl: 1) Price bid format
2) General Conditions.

CHENNAI PORT TRUST HOSPITAL

MS1/6633/18/H

QUOTATION FOR SUPPLY OF 'CITROSTERILE FLUID'

Sl. No.	Description	Quantity Required	Rate Per Can (Exclusive of VAT)		VAT %		Rate per Can (Inclusive of VAT)		Total cost 12-cans [in figures & words]	
			Rs.	Ps.	Rs.	Ps.	Rs.	Ps.	Rs.	Ps.
1.	Citrosterile Fluid (5- Liters Can)	12- Cans								

VALIDITY OF QUOTATION: 120 Days from the date of opening of this quotation.

DECLARATION:

The acceptance of this quotation by the Chief Medical Officer shall constitute a binding contract between me/us and Chennai Port Trust.

**Office Seal of the Tenderer
Signature of the Tenderer**

CHENNAI PORT TRUST HOSPITAL
GENERAL CONDITIONS

1. The firms are expected to send the quotations in the prescribed form sent along with the tender. However, if any tenderer, wishes to quote in their own quotation form/letter head, all the important details as per the quotation / form should be furnished without fail.

2. SPECIFICATION :

Even if the offer is as per Trust's enquiry, the entire specification shall be repeated in the offer. If it is a counter offer, declare so (i.e.) "Counter Offer" and then provide the full description of your offer.

3. TERMS OF DELIVERY:

The delivery period to the Trust shall be 7-days from the date of issue of Purchase Order at free of cost to the Chennai Port Trust Hospital.

4. TAXES AND DUTIES:

- (i) The Trust is not eligible for 'C' or 'D' form. Therefore, Tenderer shall quote full tax applicable.
- (ii) Kindly indicate your TIN, GST number & PAN in your quotation.
- (iii) GST or any other taxes applicable shall be indicated separately in the quotation.

5. TERMS OF PAYMENT:

The Standard terms of payment of Chennai Port Trust is within 30 days from the date of acceptance of supplies/installation. The tenderer shall confirm the above payment terms in their quotation. The payment will be made only through ECS, hence furnish MICR number, IFSC code, Name of the Bank, Branch, Account number and type of account.

6. PRICE VALIDITY:

The price must be valid for a minimum period of **120 days** from the date of award of contract and extended period if any which will not be ordinarily more than **three months**.

7. GENERAL CONDITIONS:

- a. The envelope should be superscribed with the Trust's enquiry number and due date without fail.
- b. Medical Officer of Chennai port trust reserves the right to order (+ or (-) 25% of the quantity awarded.
- c. **Make / Brand** of the item quoted may be stated wherever applicable.
- d. It may be specified whether the goods offered will be supplied with ISI mark wherever applicable.
- e. Guarantee: Minimum 12 months guarantee may be given with the supply from the date of delivery/installation wherever applicable.
- f. If the Tenderer fails to complete the supply in all respect within the period specified or within the extended period, the tenderer may be debarred for one year for participating further tenders.
- g. Kindly furnish the GSTIN along with your quotation.
- h. Supplier shall be from Chennai only.

CHIEF MEDICAL OFFICER

Signature and
seal of the
Tenderer