



चेन्नई पोर्ट ट्रस्ट  
**CHENNAI PORT TRUST**

MECHANICAL ELECTRICAL ENGINEERING  
DEPARTMENT

NO.1, RAJAJI SALAI, CHENNAI – 600 001.

QUOTATION NO.[MEE/FR3/139/2017/DY.CME \(W\)](#)

QUOTATION DOCUMENT FOR

**REWINDING AND RECONDITIONING OF 2 Nos. 2 HP,  
4 Nos. 3 HP AND 3 Nos. 5 HP SUBMERSIBLE PUMPSETS  
AT VARIOUS LOCATION IN CHENNAI PORT TRUST**

THE CHIEF MECHANICAL ENGINEER

7<sup>TH</sup> Floor, Centenary Building  
Rajaji Salai, Chennai – 600 001.

**QUOTATION OPENING DATE 13.10.2017**



## **CHENNAI PORT TRUST**

NO.1, RAJAJI SALAI, CHENNAI – 600 001.

QUOTATION No. MEE/FR3/139/2017/Dy.CME(W)

Sealed Quotations are invited from eligible, experienced and reputed firm **“FOR REWINDING AND RECONDITIONING OF 2 Nos. 2 HP, 4 Nos. 3 HP AND 3 Nos. 5 HP SUBMERSIBLE PUMPSETS AT VARIOUS LOCATION IN CHENNAI PORT TRUST”** as per details furnished hereunder:-

*Quotation Document can be downloaded from the Trust's Website.*

QUOTATION OPENING DATE 13.10.2017

**For further details and amendments if any, visit our Website**  
[www.chennaiport.gov.in](http://www.chennaiport.gov.in).

CHIEF MECHANICAL ENGINEER.



## CHENNAI PORT TRUST

NO.1, RAJAJI SALAI, CHENNAI – 600 001.

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## CHENNAI PORT TRUST

### GENERAL CONDITIONS

- 1) Quotations are invited from eligible, experienced and reputed firms duly superscribed as **Quotation for REWINDING AND RECONDITIONING OF 2 Nos. 2 HP, 4 Nos. 3 HP AND 3 Nos. 5 HP SUBMERSIBLE PUMPSETS AT VARIOUS LOCATION IN CHENNAI PORT TRUST** addressed to the Chief Mechanical Engineer, Mechanical and Electrical Engineering Department, 7<sup>th</sup> floor of Centenary Building, Chennai Port Trust, Rajaji Salai, Chennai – 600 001 so as to reach before 3 pm on 13.10.2017.

Quotation Documents can be downloaded from the Trust's Website along with the covering letter, addressed to "The Chief Mechanical Engineer, Mechanical and Electrical Engineering Department, 7<sup>th</sup> floor of Centenary Building, No.1, Rajaji Salai, Chennai Port Trust, Chennai – 600 001. The cover shall be superscribed as **Quotation for REWINDING AND RECONDITIONING OF 2 Nos. 2 HP, 4 Nos. 3 HP AND 3 Nos. 5 HP SUBMERSIBLE PUMPSETS AT VARIOUS LOCATION IN CHENNAI PORT TRUST.**

- 2) Quotations shall be filled in ink or typewritten.
- 3) Quotations will be opened at the Office of the Chief Mechanical Engineer, 7th floor of Centenary Building, Chennai Port Trust, Rajaji Salai, Chennai-600 001 immediately.
- 4) Telegraphic offers will be treated as defective, invalid and rejected. Only detailed complete offers received before closing time and date stipulated will only be taken as valid. Quotation received after the due date and time will summarily be rejected.
- 5) **Cost Schedule:** The price quoted shall be inclusive of GST to the above work. The Trust is not in a position to provide form 'C' or 'D'. The Trust does not bind itself to accept claims for extra payment for items not included in the quotation. Taxes and total cost are to be furnished separately both in figures and words. All corrections should be properly attested.

- 6) The rates shall be firm not subject to fluctuation at any stage till the completion of the contract satisfactorily.
- 7) **Validity:** The price quoted shall be kept firm and should hold good for Sixteen weeks from the date of opening of the quotation.
- 8) **Completion Period:** The work shall be completed within **30 days** from the date of receipt of order.
- 9) **Payment Terms:** Payment will be made within 30 days after satisfactory completion of work and on production of completion certificate from the Trust Engineer. For this purpose, the Contractor shall submit the bills in the Trust's format addressed to the Chief Mechanical Engineer, Chennai Port Trust, Chennai – 600 001.

#### **10. Security Deposit:**

If the Tender is accepted, 10% of the total contract value as SD by Demand Draft/Bankers Cheque/ Nationalized Bank in favour of Chairman, Chennai Port Trust shall be payable at Chennai within 21 days from the date of issue of work order.

- 10.1.** Security Deposit paid in any mode except as specified above will not be taken into account and the concerned tender will be rejected.
- 10.2** An interest @ 18% per annum on Security Deposit amount will be levied for delayed remittance from the due date to the date of realization.
- 10.3.** 100% of performance Security Deposit shall be returned after satisfactory and completion of guarantee period.

#### **11. Liquidated Damages:**

For delay in completion of work, liquidated damages at the rate of ½% per week (7days inclusive of holidays ) or part thereof subject to a maximum of 5 % of the total value of the contract as liquidated damages will be imposed.

#### **12. GUARANTEE PERIOD:**

The work shall be guaranteed for a period of **six months** from the date of acceptance by the Trust.

#### **13. GST:**

- i) The firm shall furnish the tax invoice as per GST Act / Rules in the name of Chennai Port Trust by mentioning the GSTIN of ChPT and indicating amounts of GST separately. The GSTIN of Chennai Port Trust is 33AAALC0025BIZ9.
- ii) The firm shall remit the GST amount in the invoice to the Government within the due dates and also file the returns by mentioning the GSTIN of ChPT to enable ChPT to avail applicable input tax credit.
- iii) Chennai Port Trust shall reimburse the GST component mentioned in the Invoice to the Contractor / Supplier / Vendor only to the extent and on reflection of the same under the GSTIN of ChPT in the GST web portal.
- iv) Applicable statutory recoveries including TDS under Income Tax, TDS under GST, etc., will be deducted / recovered while accounting for or making payments to the Contractor/Supplier/Vendor as per the applicable laws.

**14. Indemnity:** The Bidder should indemnify the Trust against any liability for compensation due to injury to this own workman or to others while executing the work and for any damage to property and should notify to the police and the Chief Mechanical Engineer for serious / fatal accidents.

**15. ESI ACT:**

- a. As per the Govt. Notification dated 20.07.09 Chennai Port Trust is registered under the ESI Act on 26.09.2012 with ESI Corporation and provision of ESI Act 1948 are applicable to Chennai Port Trust. Social Security Act is applicable to Factories, using Power and employing 10 or more personnel and establishment employing 20 or more persons and drawing wages/Salary up to Rs.15,000/- per month. Workers covered under ESI Act are entitled for full medical care for self and family. Besides, cash benefit in the event of sickness, maternity and employment injury. Accordingly, the contractual/casual employees drawing wages upto Rs.15,000/- per month employed either directly by Port Trust or through Contractor are covered under ESI Act, 1948. It is obligatory on the part of the employer to calculate and remit ESI contribution comprising of employers share of 4.75% plus employee's share of 1.75% which is payable on or before 21<sup>st</sup> of the following month, to which the salary relates.
- b. In case of Bidder employs more than 20 employees, they should register their names in ESI as per ESI Act, 1948 and obtain ESI Code. Both Employers share of 4.75% and Employees contribution of 1.75% (recovered from the employees) totally 6.5% to be paid as contribution to ESI in their code on or before 21<sup>st</sup> of following month to which the salary relates and acknowledgement for the same shall be submitted to the Port while claiming the bill. The bill without the acknowledgement of ESI contribution will not be entertained. In case the bidder

has not paid the ESI contribution same will be recovered in the running bill and paid to the ESI Corporation in tenderer's code. The delay in payment of contribution payable under the Act may be recovered as an arrear of Land Revenue.

- c. In case the Bidder employs less than 20 employees, the list of employee's name, their father's name, identification proof, one passport photo shall be submitted to the Port Trust. The contribution of ESI amount both employers share of 4.75% and Employees contribution of 1.75% (recovered from Employees salary) totally 6.5% shall be paid by the tenderer in the Chennai Port Trust Code on or before 21<sup>st</sup> of the following month to which the salary relates or otherwise payment to the tenderer will be withheld. If the Tenderer fails to comply with the above instruction, then the Principal Employer (Chennai Port Trust) will make payment to the ESI Corporation. Such amount will be deducted from any amount due to the tenderer. The delay in payment of contribution payable under the Act may be recovered as an arrear of Land Revenue.

d. As per the Government Notification

- i. All intending Bidder at the time of Tender shall disclose all necessary documents as to whether they are covered under ESI Act or not.
- ii. In case they are covered under ESI Act, they have to furnish the details of registration.
- iii. In case the Bidder does not possess ESI registration at the time of participation in the tender, then they should obtain registration under ESI Regulations before award of the work by Chennai Port Trust and submit the same within 30 days from the date of issue of work order. Any payment towards the work order will be made only after the ESI registration.
- iv. The Bidder shall submit his first bill together with evidence of having obtained registration under ESI regulations and only then the bill will be processed for payment. Subsequently the tenderer shall periodically submit to Chennai Port the Form 6 prescribed under ESI Regulations along with the proof for having remitted his dues under ESI Registration in respect of the workers / labours employed for the work awarded by the Chennai Port to facilitate making payment for the bills of the tenderer.
- v. In case, the Bidder is not covered under ESI Act or exempted, the tenderer shall furnish necessary documents along with an affidavit in original affirming before a first class Judicial Magistrate in a Non Judicial Stamp paper worth Rs.20/- to that effect.
- vi. In case the Bidder is covered under ESI Act, they must additionally indemnify ChPT against all damages & accident occurring to his labour in a Non-Judicial Stamp Paper worth Rs.100/-.

## **16. GENERAL CONDITIONS:-**

- i) The details of Labourers posted for the work to be furnished by the contractor.
- ii) Any accident occurred during the course of work shall be brought to the notice of the concerned Engineer CISF, Safety Officer and Police as applicable immediately.

- iii) Necessary safety equipment, gloves and safety shoes etc., required for the work to the labourers to be provided by the contractors.
  - iv) The Bidder has to furnish the contact phone No. and have to provide necessary more labourers within 2 hours notice depending on the work if required for emergency work.
  - v) The labourers will be directed to carry out the work from one place to another place depending upon the work as per the Trust's Engineer instructions.
  - vi) The Bidder has to follow the Labour Laws of State Government and Central Government as applicable.
16. The GST Registration No. along with the copy of the Certificate shall be furnished.
17. The Bidder should comply, with necessary enactment of the State or Central Government, and safety precautions wherever applicable and hold the Board blameless for any infringements and consequences thereof.
18. In respect of work contracts, the firm shall also comply with the State Labour Regulations Act and submit the proforma duly filled in prior to the submission of final bill. The proforma will be sent along with the order.
19. Neither any one the proprietors/ partners or employees of the contracting firm should have hold any Class I post under the Board prior to retirement and join the firm within two years of retirement without obtaining permission of the Board/Chairman for the same, the contract is liable for termination for violation of this conditions.
20. Entry to the Harbour for individuals or vehicles is regulated by issue of passes by the Commandant, Central Industrial Security Force as per the rules in force then and there. The Entry passes for the firms employees, officials & transport vehicles shall be taken by the tenderer at his cost.
21. The Bidder should certify that they are not having more than three concurrently running contracts. If this certificate is not furnished the quotation is liable to be rejected.
22. The Chief Mechanical Engineer reserves the right to award any portion of the quotation or to drop the quotation all together at his discretion without assigning any reasons thereof.
23. The Bidder has to take suitable Insurance for himself and for all his employees working in the port premises for this work.
24. Necessary safety norms prescribed for the work shall be strictly adhere to.
25. The bidder is responsible for the safety & security of the material till the work is completed and handed over to the Trust.
26. The bidder shall abide by EPF Rules and Regulations.
27. TERMINATION OF CONTRACT:
- i) If the contractor fails to attend the Trust requirement, the contract will be liable to be cancelled without any notice.



- ii) If the contractor fails to attend the emergency calls as and when made by the Trust, the contract will be liable to be treated as cancelled without any notice.

**CHIEF MECHANICAL ENGINEER.**

# TECHNICAL SPECIFICATION FOR REWINDING AND RECONDITIONING OF 2

## HP, 3HP AND 5 HP SUBMERSIBLE PUMPSETS AT VARIOUS LOCATION IN

### CHENNAI PORT TRUST.

#### TECHNICAL SPECIFICATION

##### SCHEDULE-"A"

#### GENERAL

Chennai Port Trust has proposed to rewinding and recondition 2 HP, 3 HP and 5 HP Submersible pump sets at various location in CHPT premises of Fresh water & Well water of Low Level Reservoir and Bore well.

#### SCOPE OF WORK AND DETAILED SPECIFICATION.

##### **1. 2 HP Submersible Pump set – Qty – 2 Nos.**

- a) To rewind the stator winding with copper wire of same size.
- b) To replace new bearing on both drive and non drive ends.
- c) To replace the sleeves and lock nuts.
- d) Key way rectification of the shaft and impeller.
- e) To replace water seals/ oil seals & 'o' rings
- f) Assembling and testing the motor.
- g) To paint with two coats of anti corrosive paint of grey in colour.

##### **2. 3 HP Submersible Pump set – Qty – 4 Nos.**

- a) To rewind the stator winding with copper wire of same size.
- b) To replace new bearing on both drive and non drive ends.
- c) To replace the sleeves and lock nuts.
- d) Key way rectification of the shaft and impeller.

- e) To replace water seals/ oil seals & 'o' rings
- f) Assembling and testing the motor.
- g) To paint with two coats of anti corrosive paint of grey in colour.

**3. 5HP Submersible Pump set – Qty – 3 Nos.**

- a) To rewind the stator winding with copper wire of same size.
- b) To replace new bearing on both drive and non drive ends.
- c) To replace the sleeves and lock nuts.
- d) Key way rectification of the shaft and impeller.
- e) To replace water seals/ oil seals & 'o' rings
- f) Assembling and testing the motor.
- g) To paint with two coats of anti corrosive paint of grey in colour.

**General Conditions:**

1. The tenderer shall inspect the condition of the submersible pump set at site before quoting.
2. The offer shall include to and from Transportation charges from site of Trust to the Tenderer workshop and return back.
3. The work shall be guaranteed for a period of **six Months** from the date of acceptance by the Trust.
4. The removed old copper coils need not be returned to Trust and the cost may be adjusted in quoting the works. The Old spares should be returned to the Trust.

5. The Tenderer shall not mention in their offer as "Taxes and Duties are included". The rate at which the Taxes and Duties shall be indicated in the appropriate box.
6. The work shall be completed within 30 days from the date of receipt of order.
7. The Tenderer is required to offer rates as per Trust's format "Schedule-A-1".
8. Trust will not be responsible for any loss of tenderer's men and material. While executing the work.
9. The firm shall produce the statutory documents i.e. PAN, GSTIN registration, certification of registration of companies as applicable. If the firm claims exemption for any of the above documents, they shall be produce exemption certificate or relevant documentary proof.
10. Payment shall be made after completion of 100% of entire work.

CHIEF MECHANICAL ENGINEER



	grey in colour as per "Schedule -A"												
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Contractor sign with

date

Notes: HSN – Harmonised system of nomenclature.

SAC – Service Accounting Code.

Col No. – (vii) – (v) \*(vi)

Col No. (xiv) = (vii) + (xi) + (xii) or (vii) + (xiii)

The financial evaluation will be based on the total of base price mentioned in Column (vii).





	GST @ % for total labour											
	Grand Total cost works											

Contractor sign with

date

Notes: HSN – Harmonised system of nomenclature.

SAC – Service Accounting Code.

Col No. – (vii) – (v) \*(vi)

Col No. (xiv) = (vii) + (xi) + (xii) or (vii) + (xiii)

The financial evaluation will be based on the total of base price mentioned in Column (vii).